



# Ethics Reminder

A REMINDER FROM THE NEW YORK STATE JOINT COMMISSION ON PUBLIC ETHICS

## MAY 15<sup>th</sup> IS THE DEADLINE TO FILE YOUR ANNUAL FINANCIAL DISCLOSURE STATEMENT

### Who Must File an FDS?

- Any employee who has an **annualized salary of \$91,821 or more.**
- Any employee who has been designated as a **Policy Maker** by her agency.

*Note:* JCOPE does not determine if an employee is a Policy Maker.

### Can I Apply for an Extension of the Deadline or an Exemption from Filing?

#### ➤ Extensions

- All FDS filers may apply for an extension.
- A request for an extension must be made in writing and received by JCOPE no later than May 15<sup>th</sup>.
- The form for an extension request can be found [here](#) on JCOPE's website.

#### ➤ Exemptions from Filing

- Employees designated as Policy Makers are **not** entitled to an exemption from filing. **There are no exceptions** to this statutory rule.
- A request for a filing exemption must be made in writing and received by JCOPE no later than May 15<sup>th</sup>.
- The form for a filing exemption request can be found [here](#) on JCOPE's website.
- The regulations concerning exemption requests can be found [here](#) on JCOPE's website.

### Where are the Instructions for Filing an FDS?

- The FDS filings instructions can be found [here](#) on JCOPE's website.
- To file an FDS, click [here](#).

*The Joint Commission on Public Ethics periodically releases Ethics Reminders. Each Ethics Reminder is a brief and easy to understand synopsis of the laws and rules under the Commission's jurisdiction. Ethics Reminders are issued to assist those subject to the Commission's jurisdiction in understanding and complying with their obligations under the law.*

#### QUESTIONS?

Call or Email the New York State Joint Commission on Public Ethics  
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