

2017 Due Dates for Lobbyists, Clients and Public Corporations

Registration and Registration Amendment deadlines for the 2017-2018 biennial period:

FOR SERVICES BEGINNING JANUARY 1, 2017 OR LATER	FILING DEADLINE
<p>AUTHORIZATION DATED: December 15, 2016 or earlier</p> <p>AUTHORIZATION DATED: December 16, 2016 or later</p>	<p>January 3, 2017</p> <p><i>Within 15 days of the start date, but no later than 10 days after actually exceeding \$5,000 in compensation and expenses</i></p>
<p>FOR SERVICES BEGINNING DECEMBER 31, 2016 OR EARLIER**</p> <p><i>**If your lobbying activities commenced December 31, 2016 or earlier, please ensure you have registered for all corresponding biennial registration periods.</i></p>	<p>January 3, 2017</p>

AN AMENDED REGISTRATION MUST BE FILED **WITHIN 10 DAYS** OF ANY CHANGE TO THE REQUIRED INFORMATION DISCLOSED IN THE ORIGINAL REGISTRATION

Bi-monthly and Client Semi-Annual Report deadlines:

FILING	FILING DEADLINE
2016 November/December Bi-monthly Reports & 2016 July/December Client Semi-Annual Reports	January 17, 2017
2017 January/February Bi-monthly Reports	March 15, 2017
2017 March/April Bi-monthly Reports	May 15, 2017
2017 May/June Bi-monthly Reports & 2017 January/June Client Semi-Annual Reports	July 17, 2017
2017 July/August Bi-monthly Reports	September 15, 2017
2017 September/October Bi-monthly Reports	November 15, 2017
2017 November/December Bi-monthly Reports & 2017 July/December Client Semi-Annual Reports	January 16, 2018

LATE FEES: As a reminder, pursuant to the Lobbying Act, the Commission may assess a penalty of up to \$25 per day that a filing is received late; however, the Commission has previously adopted and generally adheres to the following schedule for late filing fees:

DAYS LATE	AMOUNT
1 – 2 days (First-time filer)	\$10 per day
1 – 7 days	\$25 flat late fee
8 – 14 days	\$75 flat late fee
15 – 30 days	\$150 flat late fee
31 – 90 days	\$300 flat late fee
91 – 180 days	\$500 flat late fee
181 days and over	\$1,000 flat late fee

Please note: Timely reports are those that are received by the Commission's office on or before the due date. If a report is due on a weekend or a State holiday, the report must be received in the Commission's office on the first business day following the weekend or State holiday. The Commission does not consider the postmarked date as the date of receipt for lobbying filings.