

**MINUTES OF COMMISSION MEETING
PUBLIC SESSION**

**April 14, 2011
11:30 A.M.
540 Broadway
Albany, New York**

Present:

Chairman: Mitra Hormozi

Members:

Virginia M. Apuzzo
Hon. Richard J. Bartlett
George F. Carpinello
Richard D. Emery
Howard A. Levine
John T. Mitchell
Mark G. Peters

Telephone

Attendees: John M. Brickman (*via Telephone*)

Vernon S. Broderick (*via Telephone*)

(Commissioners Brickman and Broderick participated in discussions but were not counted as present for quorum, motion or voting purposes. They did not make or second any motions or cast any votes.)

Staff:

Barry Ginsberg, Executive Director
Theresa A. Schillaci, Special Counsel
Ralph P. Miccio, Special Counsel
Bridget E. Holohan, Associate Counsel
Shari Calnero, Associate Counsel
Deborah L. Novak, Confidential Assistant

I. OPENING STATEMENT

The meeting was opened by Chair Mitra Hormozi.

II. MINUTES – PUBLIC SESSION – FEBRUARY 15, 2011

Upon motion made by Commissioner Emery, seconded by Commissioner Levine, the Minutes from the Public Session of the February 15, 2011 Commission Meeting were approved by unanimous vote.

III. EXECUTIVE DIRECTOR’S REPORT

Executive Director Barry Ginsberg provided an overview of the Executive Director’s Report. The Commission participated in the State Employees Federated Appeal (SEFA), an annual charitable giving program for State employee. This year the Commission received three awards. The Chairman’s award was for achieving the highest percentage increase in employee participation from the prior year. Our group consisted of agencies with between 20 to 49 employees. Among agencies in that group, we had the highest percentage increase from last year. The Commission also received an award for participation. We increased staff participation by 3% from last year. And finally, the Commission received an award for excellence that is presented to agencies whose donations equal or exceed \$78 per employee.

The Governor’s budget allocation for the Commission this year represents a reduction of approximately \$430,000 (10%) from last year’s budget. The Commission contributed approximately \$1.3 million to the State General Revenue Fund through penalties and other sources.

Our Internal Control Program is proceeding very well and the Commission’s level of risk is decreasing.

Jeannine Clemente, Administrative Director, is heading an effort to complete a Comprehensive Emergency Management and Continuity Program so in the event of a fire or any hardship occurring to our building and space, the Commission would be able to continue its operations as expeditiously as possible.

Our Training Unit, partly as a result of Executive Order No. 3, has generated an increase in training and our numbers this year are far exceeding our numbers from prior years.

IV. MOTION TO ADJOURN THE PUBLIC MEETING

Upon motion made by Commissioner Levine, seconded by Commissioner Carpinello, the Public Meeting was adjourned by unanimous vote.

V. MOTION TO ENTER INTO EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS LAW §105(1)(d)

A motion to enter into Executive Session pursuant to Public Officers Law §105(1)(d) was made by Commissioner Levine, seconded by Commissioner Mitchell, and approved by unanimous vote.

Respectfully submitted,

Barry Ginsberg
Executive Director