

# NEW YORK STATE COMMISSION ON PUBLIC INTEGRITY

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## Program Operations

### **\*\*COURTESY REMINDER\*\***

The 2011 November/December Lobbyist and Public Corporation Bimonthly Reports are **due January 17, 2012**.

**Please note:** There is NO minimum threshold requirement for filing any bimonthly report. All bimonthly reports are required to be filed for a registration period, unless the registration has been terminated. If in fact your lobbying agreement/authorization has terminated, you are required to comply with the bimonthly reporting requirements up to the date such activity ceased.

**Timely reports are those that are RECEIVED in the Commission's office on or before the due date.**

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**IMPORTANT:** Any lobbyist required to file a Statement of Registration with the Commission who in any lobbying year reasonably anticipates that during the year they will expend, incur or receive combined reportable compensation and expenses in an amount in excess of \$5,000 **in connection with any attempts to influence a determination by a public official, or by a person or entity working in cooperation with a public official, with respect to the solicitation, award or administration of a grant, loan, or agreement involving the disbursement of public monies in excess of \$15,000**, will be required to file a **NYS Lobbyist Disbursement of Public Monies Report**. (Lobbying Act Section 1-1)

The reports are to be filed only by **registered** lobbyists, including public corporations. The threshold relates only to compensation and expenses attributable to the activities described above, and is **in addition to and separate from** the similar threshold for lobbyist registration.

These **separate** reports are required to be filed in accordance with the same schedule applicable to the filing of bimonthly reports. Unlike lobbyist and public corporation bimonthly reports required by Sections 1-h and 1-i, the **NYS Lobbyist Disbursement of Public Monies Reports** are required to be filed **only** for bimonthly reporting periods during which the lobbyist has made any attempts to influence a public official with respect to disbursement of public monies, or receives compensation or reimbursement of expenses for such activities.

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All Commission reporting forms and instructions are available on the Commission's website. **Always check our website for the most up-to-date information and latest forms at [www.nyintegrity.org](http://www.nyintegrity.org).**

If you have any questions regarding reporting requirements, or the online filing system, you may contact Commission staff at (518) 408-3976.