



2018 DUE DATES Lobbyists, Clients and Public Corporations

Registration and Registration Amendment deadlines for the 2017-2018 biennial period:

FOR SERVICES BEGINNING JANUARY 1, 2017 OR LATER	FILING DEADLINE
REGISTRATIONS	Within 15 days of the start date, but no later than 10 days after actually exceeding \$5,000 in compensation and expenses
AMENDED REGISTRATIONS	Within 10 days of any change to the required information disclosed in the original Registration

Bi-monthly and Client Semi-Annual Report deadlines:

FILING	FILING DEADLINE
2017 November/December Bi-monthly Reports 2017 July/December Client Semi-Annual Reports	January 16, 2018
2018 January/February Bi-monthly Reports	March 15, 2018
2018 March/April Bi-monthly Reports	May 15, 2018
2018 May/June Bi-monthly Reports 2018 January/June Client Semi-Annual Reports	July 16, 2018
2018 July/August Bi-monthly Reports	September 17, 2018
2018 September/October Bi-monthly Reports	November 15, 2018
2018 November/December Bi-monthly Reports 2018 July/December Client Semi-Annual Reports	January 15, 2019

Late Fees:

As a reminder, pursuant to the Lobbying Act, the Commission may assess a penalty of up to \$25 per day that a filing is received late; however, the Commission has previously adopted and generally adheres to the following schedule for late filing fees:

DAYS LATE	AMOUNT
1 – 2 days (First-time filer)	\$10 per day
1 – 7 days	\$25 flat late fee
8 – 14 days	\$75 flat late fee
15 – 30 days	\$150 flat late fee
31 – 90 days	\$300 flat late fee
91 – 180 days	\$500 flat late fee
181 days and over.....	\$1,000 flat late fee

Please note: Timely reports are those that are received by the Commission's office on or before the due date. If a report is due on a weekend or a State holiday, the report must be received in the Commission's office on the first business day following the weekend or State holiday. The Commission does not consider the postmarked date as the date of receipt for lobbying filings.