



New York State Joint Commission on Public Ethics

540 Broadway, Albany, NY 12207

(P) 518-408-3976 * (F) 518- 474-6216 * (email) program@jcope.ny.gov

What to Know and Expect Ahead of the 2019-2020 Biennial Registration Period

KEY UPDATES

- **Remaining 2018 filings**, or those for prior years, must be submitted through the Commission's Online Lobbying Filing System (pre-2019 online filing system)
- **All filings** covering lobbying activity **in 2019 and forward, starting with the Statements of Registration and Reportable Business Relationship ("RBR") forms for the 2019-20 Biennial**, must be submitted through the Commission's NEW Lobbying Application ('LA'). The LA will be open to accept 2019-20 Registrations and RBRs in early December. (We will send another e-blast when that function becomes available so that you can begin filing those forms.)

New Lobbying Application Information

The Organization (Lobbyist, Client, or Public Corporation) Profile section of the LA is set to launch in **early to mid-November**. The new application will allow authorized users to access all Organizations that they prepare filings for under a single sign-in through their own "personal" User Profile, rather than only being able to access one Profile at a time as in the current system.

The new Profile function is one of many exciting features of the new application that will provide the public with more information about lobbying activities, particularly more transparency about who is working for whom to influence government decision making and on what issues.

If you already have an Organization Profile in the pre-2019 system, your data is being migrated from the current system to the LA. However, it is possible that the information in that Profile may be incomplete or inaccurate. You will need to:

- Review your migrated Organization Profile information (Individual person names will not migrate);
- Make any necessary corrections; and,
- Provide any additional information required as part of the new Comprehensive Lobbying Regulations which take effect January 1, 2019.

After reviewing and/or updating your information, you will need to verify that your Organization Profile is complete and accurate.

To use the LA, you will need to have a personal NY.gov ID account.

If you do not have a personal NY.gov ID account, you will be able to create one when we send the enrollment link. If you know that you do already have a NY.gov ID account, we suggest that you visit my.ny.gov to make sure you remember your credentials and to fix any issues with forgotten usernames/passwords before the Profile launch date.

Attached to this email is much more information about what you need to know and expect going into the 2019-20 Biennial, including FAQs about the LA.

In early to mid-November, we will send out another e-blast with the enrollment link and more specific instructions about creating Profiles. In the near future, as more pieces of the LA are rolled out, we will send you more specific e-blasts with more details about filing Statements of Registration and other required lobbying reports.