



# PUBLIC CORPORATION BI-MONTHLY REPORT

| REPORTING PERIOD                            |                                      |
|---|--------------------------------------|
| Year  |                                      |
| Bi-Monthly Period                           |                                      |
| <input type="checkbox"/> Jan/Feb            | <input type="checkbox"/> March/April |
| <input type="checkbox"/> July/August        | <input type="checkbox"/> Sept/Oct    |
| <input type="checkbox"/> May/June           | <input type="checkbox"/> Nov/Dec     |
| <input type="checkbox"/> Check if amendment | Amendment effective date of change   |

| FOR OFFICE USE ONLY |
|---------------------|
|                     |

*NOTE: Before submitting a Bi-Monthly Report, you must have a corresponding Public Corporation Statement of Registration on file covering the Bi-Monthly reporting period.*

## SECTION I - PUBLIC CORPORATION INFORMATION

Report the Public Corporation name and contact information.

| PUBLIC CORPORATION NAME AND INFORMATION  |       |                     |          |
|--|-------|---------------------|----------|
| Name                                     |       |                     |          |
| Also Known As                            |       | NYBE # (If known)   |          |
| BUSINESS ADDRESS AND CONTACT INFORMATION |       |                     |          |
| Street                                   |       | Street 2 (optional) |          |
| City                                     | State | Country             | Zip code |
| Business phone                           | Ext.  | Additional phone    | Ext.     |
| Email address                            |       | Alt Email           |          |

## SECTION II - IN-HOUSE LOBBYIST INFORMATION

An 'In-House' Lobbyist is any person who engages in Direct or Grassroots Lobbying on behalf of the Public Corporation. All '**In-House**' Lobbyists who engaged in Lobbying Activities during the Bi-Monthly reporting period must be listed; provided, however, if the Public Corporation incurs no Compensation for '**In-House**' Lobbyists and only Expenses, then no 'In-House' Lobbyists are required to be listed for the specified reporting period.

Include the Compensation amounts (paid or owed) to each '**In-House**' Lobbyist listed; you may indicate \$0. Select the '**Designated Lobbyist**' check-box if the person lobbies as a board member, director or officer for the Public Corporation.

### A. IN-HOUSE LOBBYIST INFORMATION

|   |  |
|---|--|
| Last name   | First name   |
| Middle name (optional)                                | Suffix (optional)  |
| Business phone  | Ext.   |
| Email address   |  |
| Lobbyist effective date                               | (Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial. ) |
| Check if Designated Lobbyist <input type="checkbox"/> | Current Compensation \$ <input type="text"/>   |

### B. IN-HOUSE LOBBYIST INFORMATION

|   |  |
|---|--|
| Last name   | First name   |
| Middle name (optional)                                | Suffix (optional)  |
| Business phone  | Ext.   |
| Email address   |  |
| Lobbyist effective date                               | (Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial. ) |
| Check if Designated Lobbyist <input type="checkbox"/> | Current Compensation \$ <input type="text"/>   |

## C. IN-HOUSE LOBBYIST INFORMATION

|   |  |
|---|--|
| Last name   | First name   |
| Middle name (optional)                                | Suffix (optional)  |
| Business phone  | Ext.   |
| Email address   |  |
| Lobbyist effective date                               | (Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial. ) |
| Check if Designated Lobbyist <input type="checkbox"/> | Current Compensation \$ <input type="text"/>   |

## D. IN-HOUSE LOBBYIST INFORMATION

|   |  |
|---|--|
| Last name   | First name   |
| Middle name (optional)                                | Suffix (optional)  |
| Business phone  | Ext.   |
| Email address   |  |
| Lobbyist effective date                               | (Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial. ) |
| Check if Designated Lobbyist <input type="checkbox"/> | Current Compensation \$ <input type="text"/>   |

## E. IN-HOUSE LOBBYIST INFORMATION

|   |  |
|---|--|
| Last name   | First name   |
| Middle name (optional)                                | Suffix (optional)  |
| Business phone  | Ext.   |
| Email address   |  |
| Lobbyist effective date                               | (Enter effective date if the Individual Lobbyist has not been included in a prior Registration for the current biennial. ) |
| Check if Designated Lobbyist <input type="checkbox"/> | Current Compensation \$ <input type="text"/>   |

### SECTION III - RETAINED LOBBYIST INFORMATION (IF APPLICABLE)

If applicable, report the name and contact information of each Retained Lobbyist (the individual or organization who is retained to perform Lobbying Activities on behalf of the Public Corporation). Include the Compensation amounts (paid or owed) to each Retained Lobbyist listed for the specified reporting period; you may indicate \$0.

#### A. RETAINED LOBBYIST INFORMATION (If applicable)

Name

Business Address

City

State

Zip code

Business phone

Email address

Current Period Compensation

\$

#### B. RETAINED LOBBYIST INFORMATION (If applicable)

Name

Business Address

City

State

Zip code

Business phone

Email address

Current Period Compensation

\$

### SECTION IV - EXPENSES

An expense is any cost of Lobbying Activity that is not Compensation paid to a Lobbyist and that is incurred in connection with a Lobbying Activity.

#### OTHER LOBBYING EXPENSES (CURRENT PERIOD ONLY)

Report in the aggregate all expenses less than or equal to \$75

\$

Report in the aggregate all expenses for salaries of non-lobbying employees

\$

## SECTION V(a) - INDIVIDUAL ITEMIZED EXPENSES EXCEEDING \$75

You can indicate there are 'No Itemized Expenses to Report' - OR - Report separate dollar amounts for each Itemized Expense over \$75.

Use Section V(a) to report Individual Itemized Expenses over \$75 paid to an Individual. Provide 'Last Name, First Name' in the Expense paid to section, as well as the remainder of required information (expense amount, expense purpose, expense date, and whether the expense was reimbursed by your Client).

Use Section V(b) to report Itemized Expenses over \$75 paid to an Organization.

### REPORT IN THE AGGREGATE ALL ITEMIZED EXPENSES EXCEEDING \$75

I have no itemized expenses to report for this period (Skip to section - VI Lobbying Subjects)

### SECTION V(a) - INDIVIDUAL ITEMIZED EXPENSE EXCEEDING \$75

Expense paid to

Expense amount

\$

Expense Date (MM/DD/YYYY)

Expense purpose (check one only)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Advertising - Billboards       | <input type="checkbox"/> Consulting                | <input type="checkbox"/> Rallies   |
| <input type="checkbox"/> Advertising - Flyers           | <input type="checkbox"/> E-advocacy                | <input type="checkbox"/> Rent  |
| <input type="checkbox"/> Advertising - Print Media      | <input type="checkbox"/> Legislative Bill Tracking | <input type="checkbox"/> Social Event/Reception/Banquet                    |
| <input type="checkbox"/> Advertising - Television/Radio | <input type="checkbox"/> Legislative Research      | <input type="checkbox"/> Social Media - Websites                           |
| <input type="checkbox"/> Buses for lobby event          | <input type="checkbox"/> Lodging                   | <input type="checkbox"/> Travel Reimbursement - Train, Airfare, Car, Hotel |
| <input type="checkbox"/> Cell Phone                     | <input type="checkbox"/> Meals for lobby event     | <input type="checkbox"/> Other _____                                       |
| <input type="checkbox"/> Computer/Internet              | <input type="checkbox"/> Photocopies               |  |

### SECTION V(a) - INDIVIDUAL ITEMIZED EXPENSE EXCEEDING \$75

Expense paid to

Expense amount

\$

Expense Date (MM/DD/YYYY)

Expense purpose (check one only)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Advertising - Billboards       | <input type="checkbox"/> Consulting                | <input type="checkbox"/> Rallies   |
| <input type="checkbox"/> Advertising - Flyers           | <input type="checkbox"/> E-advocacy                | <input type="checkbox"/> Rent  |
| <input type="checkbox"/> Advertising - Print Media      | <input type="checkbox"/> Legislative Bill Tracking | <input type="checkbox"/> Social Event/Reception/Banquet                    |
| <input type="checkbox"/> Advertising - Television/Radio | <input type="checkbox"/> Legislative Research      | <input type="checkbox"/> Social Media - Websites                           |
| <input type="checkbox"/> Buses for lobby event          | <input type="checkbox"/> Lodging                   | <input type="checkbox"/> Travel Reimbursement - Train, Airfare, Car, Hotel |
| <input type="checkbox"/> Cell Phone                     | <input type="checkbox"/> Meals for lobby event     | <input type="checkbox"/> Other _____                                       |
| <input type="checkbox"/> Computer/Internet              | <input type="checkbox"/> Photocopies               |  |

**SECTION V(a) - INDIVIDUAL ITEMIZED EXPENSE EXCEEDING \$75**

Expense paid to

Expense amount

\$

Expense Date (MM/DD/YYYY)

Expense purpose (*check one only*)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Advertising - Billboards       | <input type="checkbox"/> Consulting                | <input type="checkbox"/> Rallies   |
| <input type="checkbox"/> Advertising - Flyers           | <input type="checkbox"/> E-advocacy                | <input type="checkbox"/> Rent  |
| <input type="checkbox"/> Advertising - Print Media      | <input type="checkbox"/> Legislative Bill Tracking | <input type="checkbox"/> Social Event/Reception/Banquet                    |
| <input type="checkbox"/> Advertising - Television/Radio | <input type="checkbox"/> Legislative Research      | <input type="checkbox"/> Social Media - Websites                           |
| <input type="checkbox"/> Buses for lobby event          | <input type="checkbox"/> Lodging                   | <input type="checkbox"/> Travel Reimbursement - Train, Airfare, Car, Hotel |
| <input type="checkbox"/> Cell Phone                     | <input type="checkbox"/> Meals for lobby event     | <input type="checkbox"/> Other _____                                       |
| <input type="checkbox"/> Computer/Internet              | <input type="checkbox"/> Photocopies               |  |

**SECTION V(a) - INDIVIDUAL ITEMIZED EXPENSE EXCEEDING \$75**

Expense paid to

Expense amount

\$

Expense Date (MM/DD/YYYY)

Expense purpose (*check one only*)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Advertising - Billboards       | <input type="checkbox"/> Consulting                | <input type="checkbox"/> Rallies   |
| <input type="checkbox"/> Advertising - Flyers           | <input type="checkbox"/> E-advocacy                | <input type="checkbox"/> Rent  |
| <input type="checkbox"/> Advertising - Print Media      | <input type="checkbox"/> Legislative Bill Tracking | <input type="checkbox"/> Social Event/Reception/Banquet                    |
| <input type="checkbox"/> Advertising - Television/Radio | <input type="checkbox"/> Legislative Research      | <input type="checkbox"/> Social Media - Websites                           |
| <input type="checkbox"/> Buses for lobby event          | <input type="checkbox"/> Lodging                   | <input type="checkbox"/> Travel Reimbursement - Train, Airfare, Car, Hotel |
| <input type="checkbox"/> Cell Phone                     | <input type="checkbox"/> Meals for lobby event     | <input type="checkbox"/> Other _____                                       |
| <input type="checkbox"/> Computer/Internet              | <input type="checkbox"/> Photocopies               |  |

## SECTION V(b) - ORGANIZATION ITEMIZED EXPENSES EXCEEDING \$75 (CONTINUED)

Provide the Organization Name in the Expense paid to section, as well as the remainder of required information (expense amount, expense purpose, and expense date).

If applicable, Itemized Expenses paid to an Organization on behalf of an Individual (or Individuals) must include the Expense Detail(s) of the Expense.

**NOTE: The TOTAL (Dollar amount) of the Itemized Expense equals the amounts reported in each of the Expense Details (A + B + C). Please see the Bi-monthly Filing Instructions for an example of this disclosure.**

| SECTION V(b) – ORGANIZATION ITEMIZED EXPENSE EXCEEDING \$75 |  |  |
|---|--|--|
| Expense paid to   |  |  |
| Expense amount  | \$   | Expense Date (MM/DD/YYYY)  |
| Expense purpose ( <i>check one only</i> )                   |  |  |
| <input type="checkbox"/> Advertising - Billboards           | <input type="checkbox"/> Consulting                | <input type="checkbox"/> Rallies   |
| <input type="checkbox"/> Advertising - Flyers               | <input type="checkbox"/> E-advocacy                | <input type="checkbox"/> Rent  |
| <input type="checkbox"/> Advertising - Print Media          | <input type="checkbox"/> Legislative Bill Tracking | <input type="checkbox"/> Social Event/Reception/Banquet                    |
| <input type="checkbox"/> Advertising - Television/Radio     | <input type="checkbox"/> Legislative Research      | <input type="checkbox"/> Social Media – Websites                           |
| <input type="checkbox"/> Buses for lobby event              | <input type="checkbox"/> Lodging                   | <input type="checkbox"/> Travel Reimbursement - Train, Airfare, Car, Hotel |
| <input type="checkbox"/> Cell Phone                         | <input type="checkbox"/> Meals for lobby event     | <input type="checkbox"/> Other _____                                       |
| <input type="checkbox"/> Computer/Internet                  | <input type="checkbox"/> Photocopies               |  |

| A. EXPENSE DETAIL (IF APPLICABLE) |                           |
|-----------------------------------|---------------------------|
| Last name                         | First name                |
| Middle name ( <i>optional</i> )   | Title ( <i>optional</i> ) |
| Amount                            | Employer                  |
| \$                                |                           |

| B. EXPENSE DETAIL (IF APPLICABLE) |                           |
|-----------------------------------|---------------------------|
| Last name                         | First name                |
| Middle name ( <i>optional</i> )   | Title ( <i>optional</i> ) |
| Amount                            | Employer                  |
| \$                                |                           |

| C. EXPENSE DETAIL (IF APPLICABLE) |                           |
|-----------------------------------|---------------------------|
| Last name                         | First name                |
| Middle name ( <i>optional</i> )   | Title ( <i>optional</i> ) |
| Amount                            | Employer                  |
| \$                                |                           |

**SECTION V(b) - ORGANIZATION ITEMIZED EXPENSE EXCEEDING \$75**

Expense paid to

Expense amount

\$

Expense Date (MM/DD/YYYY)

Expense purpose (*check one only*)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Advertising - Billboards       | <input type="checkbox"/> Consulting                | <input type="checkbox"/> Rallies   |
| <input type="checkbox"/> Advertising - Flyers           | <input type="checkbox"/> E-advocacy                | <input type="checkbox"/> Rent  |
| <input type="checkbox"/> Advertising - Print Media      | <input type="checkbox"/> Legislative Bill Tracking | <input type="checkbox"/> Social Event/Reception/Banquet                    |
| <input type="checkbox"/> Advertising - Television/Radio | <input type="checkbox"/> Legislative Research      | <input type="checkbox"/> Social Media - Websites                           |
| <input type="checkbox"/> Buses for lobby event          | <input type="checkbox"/> Lodging                   | <input type="checkbox"/> Travel Reimbursement - Train, Airfare, Car, Hotel |
| <input type="checkbox"/> Cell Phone                     | <input type="checkbox"/> Meals for lobby event     | <input type="checkbox"/> Other _____                                       |
| <input type="checkbox"/> Computer/Internet              | <input type="checkbox"/> Photocopies               |  |

**A. EXPENSE DETAIL (IF APPLICABLE)**

|   |                           |
|---|---------------------------|
| Last name   | First name                |
| Middle name ( <i>optional</i> )   | Title ( <i>optional</i> ) |
| Amount \$ <input style="border: 1px solid red; width: 150px; height: 20px;" type="text"/> | Employer                  |

**B. EXPENSE DETAIL (IF APPLICABLE)**

|   |                           |
|---|---------------------------|
| Last name   | First name                |
| Middle name ( <i>optional</i> )   | Title ( <i>optional</i> ) |
| Amount \$ <input style="border: 1px solid red; width: 150px; height: 20px;" type="text"/> | Employer                  |

**C. EXPENSE DETAIL (IF APPLICABLE)**

|   |                           |
|---|---------------------------|
| Last name   | First name                |
| Middle name ( <i>optional</i> )   | Title ( <i>optional</i> ) |
| Amount \$ <input style="border: 1px solid red; width: 150px; height: 20px;" type="text"/> | Employer                  |



## SECTION VI - LOBBYING SUBJECT(S)

Filers must report any Lobbying Subject(s) they lobbied on during the specified Bi-Monthly period. Please choose from the comprehensive list of 'Lobbying Subjects' posted to the JCOPE website and enter one subject per row.

| Lobbying Subject(s) |                                  |
|---------------------|----------------------------------|
| 1                   | Agribusiness - General (example) |
| 2                   |                                  |
| 3                   |                                  |
| 4                   |                                  |
| 5                   |                                  |
| 6                   |                                  |
| 7                   |                                  |
| 8                   |                                  |
| 9                   |                                  |
| 10                  |                                  |
| 11                  |                                  |
| 12                  |                                  |
| 13                  |                                  |
| 14                  |                                  |
| 15                  |                                  |
| 16                  |                                  |
| 17                  |                                  |
| 18                  |                                  |

## SECTION VII - LOBBYING ACTIVITIES

1. Indicate the **'Level of Government Lobbied'** during this Bi-Monthly reporting period.
2. Indicate the **'Focus Type'** (see categories below) of the Identifying Number you lobbied.
3. Indicate the **'Focus'** (Identifying Number) you lobbied (or a description if there is no number).
4. Indicate the **'Type of Lobbying Communication'** for the specified Focus.
5. Identify the **'Party (or Parties) Lobbied'** for the specified Focus.

If the Identifying No. does not yet exist, enter a brief description of the Focus. Select the **'Monitoring Only'** check box if you are only monitoring the Focus Type. If selected, you are not required to disclose Parties Lobbied. Please refer to the comprehensive list of **'Parties Lobbied'** on the JCOPE website.

Only enter information on one Focus Type per row. Select a **'Focus Type'** from the following categories:

- State Bill
- Municipal Bill
- State Executive Order
- Municipal Executive Order
- State Law
- Municipal Law
- State Procurement
- Municipal Procurement
- State Resolution
- Municipal Resolution
- State Regulation/Rate-making/Rule
- Municipal Regulation/Rate-making/Rule
- State Tribal Compact Agreement - NYS Indian Nations
  - Cayuga Nation
  - St. Regis Mohawk Tribe
  - Oneida Nation of NY
  - Onondaga Nation
  - Seneca Nation of Indians
  - Tuscarora Nation of NY
  - Unkechague Poosepatuck Indian Tribe
  - Shinnecock Indian Nation
  - Tonawanda Band of Seneca Indians of NY

### LEVEL OF GOVERNMENT LOBBIED

Select one:  State Lobbying  Municipal Lobbying  State/Municipal (Both)

| Focus Type    | Identifying No./Description of Focus | Type of Lobbying Communication ( <i>select one</i> )           | Parties Lobbied            |
|---------------|--------------------------------------|--|----------------------------|
| 1. State Bill | A123 (Example)                       | <input type="checkbox"/> Monitoring Only                       | <i>a. NYS Senate</i>       |
|               |                                      | <input type="checkbox"/> Direct Lobbying                       | <i>b. Senator John Doe</i> |
|               |                                      | <input type="checkbox"/> Grassroots Lobbying                   | <i>c.</i>                  |
|               |                                      | <input type="checkbox"/> Both ( <i>Direct and Grassroots</i> ) | <i>d.</i>                  |
| 2.            |                                      | <input type="checkbox"/> Monitoring Only                       | <i>a.</i>                  |
|               |                                      | <input type="checkbox"/> Direct Lobbying                       | <i>b.</i>                  |
|               |                                      | <input type="checkbox"/> Grassroots Lobbying                   | <i>c.</i>                  |
|               |                                      | <input type="checkbox"/> Both ( <i>Direct and Grassroots</i> ) | <i>d.</i>                  |

**SECTION VII - LOBBYING ACTIVITIES (CONTINUED)**

| Focus Type | Identifying No./Description of Focus | Type of Lobbying Communication ( <i>select one</i> )           | Parties Lobbied |
|------------|--------------------------------------|--|-----------------|
| 3.         |                                      | <input type="checkbox"/> Monitoring Only                       | a.              |
|            |                                      | <input type="checkbox"/> Direct Lobbying                       | b.              |
|            |                                      | <input type="checkbox"/> Grassroots Lobbying                   | c.              |
|            |                                      | <input type="checkbox"/> Both ( <i>Direct and Grassroots</i> ) | d.              |
| 4.         |                                      | <input type="checkbox"/> Monitoring Only                       | a.              |
|            |                                      | <input type="checkbox"/> Direct Lobbying                       | b.              |
|            |                                      | <input type="checkbox"/> Grassroots Lobbying                   | c.              |
|            |                                      | <input type="checkbox"/> Both ( <i>Direct and Grassroots</i> ) | d.              |
| 5.         |                                      | <input type="checkbox"/> Monitoring Only                       | a.              |
|            |                                      | <input type="checkbox"/> Direct Lobbying                       | b.              |
|            |                                      | <input type="checkbox"/> Grassroots Lobbying                   | c.              |
|            |                                      | <input type="checkbox"/> Both ( <i>Direct and Grassroots</i> ) | d.              |
| 6.         |                                      | <input type="checkbox"/> Monitoring Only                       | a.              |
|            |                                      | <input type="checkbox"/> Direct Lobbying                       | b.              |
|            |                                      | <input type="checkbox"/> Grassroots Lobbying                   | c.              |
|            |                                      | <input type="checkbox"/> Both ( <i>Direct and Grassroots</i> ) | d.              |
| 7.         |                                      | <input type="checkbox"/> Monitoring Only                       | a.              |
|            |                                      | <input type="checkbox"/> Direct Lobbying                       | b.              |
|            |                                      | <input type="checkbox"/> Grassroots Lobbying                   | c.              |
|            |                                      | <input type="checkbox"/> Both ( <i>Direct and Grassroots</i> ) | d.              |

**DECLARATION**

This Declaration must be signed by the Principal Lobbyist. If the Principal Lobbyist is an Organization, the Chief Administrative Officer of such organization must sign this Declaration. (If the Chief Administrative Officer, for any reason, does not sign, he/she must duly designate another person to sign this Declaration.) (See instructions.)

**Signature X**

**Date**

**Last**

**First**

Select One:     Chief Administrative Officer     Designee(Attach Letter)

**PLEASE NOTE: You may be assessed up to \$25 for each day this report is late.**