



## 2019 DUE DATES Lobbyists, Clients and Public Corporations

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Registration and Registration Amendment deadlines for the 2019-2020 biennial period:

FOR SERVICES BEGINNING JANUARY 1, 2019 OR LATER	FILING DEADLINE
<b>REGISTRATIONS</b>	Within 15 days of the start date, but no later than 10 days after actually exceeding \$5,000 in compensation and expenses
<b>AMENDED REGISTRATIONS</b>	Within 10 days of any change to the required information disclosed in the original Registration

Bi-monthly and Client Semi-Annual Report deadlines:

FILING	FILING DEADLINE
2018 November/December Bi-monthly Reports 2018 July/December Client Semi-Annual Reports	January 15, 2019
2019 January/February Bi-monthly Reports	March 15, 2019
2019 March/April Bi-monthly Reports	May 15, 2019
2019 May/June Bi-monthly Reports 2019 January/June Client Semi-Annual Reports	July 15, 2019 (general extension to July 31, 2019)
2019 July/August Bi-monthly Reports	September 16, 2019
2019 September/October Bi-monthly Reports	November 15, 2019
2019 November/December Bi-monthly Reports 2019 July/December Client Semi-Annual Reports	January 15, 2020

## Late Fees:

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As a reminder, pursuant to the Lobbying Act, the Commission may assess a penalty of up to \$25 per day that a filing is received late; however, the Commission has previously adopted and generally adheres to the following schedule for late filing fees:

DAYS LATE	ACTION	
	<u>First Time Filer</u>	<u>All Other Filers</u>
<b>1– 7 days</b>	<b>Grace Period/No Late Fee</b>	
<b>8 – 14 days</b>	\$75 flat late fee	\$150 flat late fee
<b>15 – 30 days</b>	\$150 flat late fee	\$300 flat late fee
<b>31 – 90 days</b>	\$300 flat late fee	\$500 flat late fee
<b>91 – 180 days</b>	\$500 flat late fee	\$1,000 flat late fee
<b>181 days and more</b>	\$1,000 flat late fee	\$2,000 flat late fee

**Please note:** Timely reports are those that are received by the Commission's office on or before the due date. If a report is due on a weekend or a State holiday, the report must be received in the Commission's office on the first business day following the weekend or State holiday. The Commission does not consider the postmarked date as the date of receipt for lobbying filings.