



## New York State Joint Commission on Public Ethics

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### Important Information Relating to Extension Requests

#### Information for filers who need more time to meet a filing deadline or respond to a ticket generated in the new Lobbying Application

On December 19, 2019, the Commission launched the ability for filers to submit an Extension Request if more time is needed to submit a required report or respond to a ticket generated by the new Lobbying Application ('LA').

Extension requests must be submitted prior to the relevant deadline and may be granted by JCOPE for good cause, as set forth in the *Extension Request Instructions* posted on the Commission's website.

In an effort to further streamline the filing process, Filers will be able to request an Extension within the LA with certain information pre-populating from existing profiles and recent filings.

#### Questions:

As always, if you have any questions about navigating the LA, please contact our **Lobbying Helpdesk** at **(518) 408-3976** or by emailing [helpdesk@jcope.ny.gov](mailto:helpdesk@jcope.ny.gov). For any questions about what you need to include in your Filings, please contact our **Attorney of the Day** at **800-87-ETHICS (800-873-8442)**, and press '2' when prompted.

**SEE ALSO *Extension Request Instructions* and *How to File Extension Requests* on the Commission's website for more information**