



# LOBBYING AGREEMENT FORM: EMPLOYED LOBBYISTS

In lieu of submitting a copy of a lobbying agreement or contract, a Lobbyist may submit the following Lobbying Agreement Form with a Statement of Registration or Registration Amendment.

I. CONTRACT DURATION AND COMPENSATION			
<b>Client Name:</b>			
<b>Amendment Information:</b> <i>Indicate if amendment and reason.</i>	Check if amendment to original agreement <input type="checkbox"/> <b>Select all that apply:</b> <input type="checkbox"/> Adding a Contract <input type="checkbox"/> Change in terms (start/end dates) <input type="checkbox"/> Compensation change <input type="checkbox"/> Add/Remove Individual Lobbyist if listed in agreement <input type="checkbox"/> Other (Please specify) _____		
<b>Start Date:</b> <i>First date lobbying activities were authorized to commence.</i>	____ / ____ / ____	<b>Termination Date*:</b> <i>Last date lobbying activities have been authorized.</i>	____ / ____ / ____
<b>Compensation**:</b> <i>Amount and pay frequency and/or rate of pay. See Section III Addendum on following page to enter additional compensation or date ranges.</i>	<b>Pay Frequency (select one)</b> <input type="checkbox"/> Hourly <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Annually <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One Time <input type="checkbox"/> Range <b>Compensation Amount: \$</b> <span style="border: 1px solid red; display: inline-block; width: 150px; height: 20px; vertical-align: middle;"></span> <input type="checkbox"/> Check here if services are being provided Pro Bono		
<b>Will other services, in addition to lobbying, be provided by the individuals authorized to lobby? Yes <input type="checkbox"/> No <input type="checkbox"/></b>			
II. SIGNATURES			
This form must be signed by the Responsible Party for the lobbying organization			
<b>Signature:</b>			
<b>Printed Name:</b>			
<b>Date:</b>			

**NOTES:**

- \* For month-to-month agreements, the Termination Date shall be presumed to be the end of the current biennial period, unless otherwise specified.
- \*\* Regarding Compensation, the Employed Lobbyist(s) prorated salary for Lobbying Activity must be reported.

### III. ADDENDUM

Enter additional compensation information below, continued from first page. If your Lobbying Agreement with a Client includes varying dates and/or compensation amounts, you must disclose such dates and compensation amounts. The information for **ALL** durations and compensation amounts must be disclosed. Indicate each unique compensation and/or duration in a separate box.

*For Example:*

**Duration/Compensation Amount 1**

- Start Date: 1/1/21
- Termination Date: 12/31/21
- Compensation Amount: \$1,000 per month

**Duration/Compensation Amount 2**

- Start Date: 1/1/21
- Termination Date: 1/31/22
- Compensation Amount: \$500 per month

**DURATION/COMPENSATION\*\*:**

*Amount and Pay Frequency and/or rate of pay. Include Start Date and Termination Date only if dates differ from contract dates given in Section I.*

<b>A.</b>	<b>Start Date:</b> ____/____/____	<b>Termination Date:</b> ____/____/____
	<b>Pay Frequency (select one)</b> <input type="checkbox"/> Hourly <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Annually <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One Time <input type="checkbox"/> Range <b>Compensation Amount:</b> \$ <input type="text"/>	
<b>B.</b>	<b>Start Date:</b> ____/____/____	<b>Termination Date:</b> ____/____/____
	<b>Pay Frequency (select one)</b> <input type="checkbox"/> Hourly <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Annually <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One Time <input type="checkbox"/> Range <b>Compensation Amount:</b> \$ <input type="text"/>	
<b>C.</b>	<b>Start Date:</b> ____/____/____	<b>Termination Date:</b> ____/____/____
	<b>Pay Frequency (select one)</b> <input type="checkbox"/> Hourly <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Annually <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One Time <input type="checkbox"/> Range <b>Compensation Amount:</b> \$ <input type="text"/>	
<b>D.</b>	<b>Start Date:</b> ____/____/____	<b>Termination Date:</b> ____/____/____
	<b>Pay Frequency (select one)</b> <input type="checkbox"/> Hourly <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Annually <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One Time <input type="checkbox"/> Range <b>Compensation Amount:</b> \$ <input type="text"/>	